

Policies



How early can I drop off my child?

You may drop off your child 15 minutes before each class session. 5 minutes before Private Tutoring.

What if I pick up my child late?

Please pick up your child promptly—at the end of class (12:00pm, 3:30pm, or 6:00pm), every 15 minutes will accrue a charge of \$10.

Do you make-up days when my child is absent?

You may make up a missed (full) week if you notify us in advance at least one week prior. Sick/single missed days are non-transferrable to another day or the next week.

Do you change diapers?

Your child should potty prior to class. It is also recommended that you pack an extra change of clothes if you may think an accident might happen; else, you will be called to pick up your child.

Do you provide snacks during the day?

Please pack a snack and/or drink for your child.

May I have copies of my child's assessments?

By emailed request, copies of your child's assessments can be provided through email.

Why are the doors locked?

Doors are locked for the safety of your children. The doors will only be open 5 minutes before and after each class session. If you arrive early, please feel free to wait outside. If it is an emergency, please knock.

May I observe class?

For safety and liability issues, doors are locked when class is in session. Only staff is permitted on the premises. However, visitors or class observations can be arranged by appointment only.

What is the payment policy?

For all our programs, payment is due in full at the time of enrollment to reserve a seat in class.

For Kindergarten, Pre-K, Homework Club, and Academic Enrichment Programs, you will save \$5 per week if you choose to pay monthly rather than weekly (due on the last Friday of the previous month)

For one-on-one tutoring, payment is required in advance to reserve a spot. Please call (408) 941-0242 or email us at info@higherthanab.com at least 48 hrs in advance if you will not

be able to make the appointment and/or need to reschedule. No-shows are non-refundable and non-transferable.

When is tuition due?

Your child's tuition is due on the last Friday of the month in order to honor the monthly discount. For example, if your child attends from Monday through Thursday, we suggest you bring payment on that Thursday. Otherwise, you will need to come in on Friday.

To avoid interrupting class time, please drop off the payment before class or after class.

What if I make a late payment?

The monthly discount only applies when you continue to make your payments by the due date stated on the invoice (your child's last class day of the month). Therefore, if you make a late payment, you will no longer be able to redeem the monthly discount.

TUITION



Loyalty discount on ALL of our 3-hour programs: **deduct \$5 (per week)** from the posted amount when tuition is paid in full on the Friday before the 1st of that new month.

TODDLER, PREK PROGRAM Mondays - Fridays 9:00 – 12:00pm or 12:30 – 3:30pm

Toddler (3 - 4 yrs) 9:00am - 12:00pm Four (4) days per week\$110 per week Five (5) days per week\$120 per week	PreK (4 - 5 yrs) 9:00am - 12:00pm 4 days per week.....\$105 per week 5days per week.....\$115 per week	PreK (4 - 5 yrs) 12:30 – 3:30pm Four (4) days per week.....\$105 per week Five (5) days per week.....\$115 per week
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HOMEWORK (AND ENRICHMENT) PROGRAM Mondays - Fridays 3:00pm to 6:00pm

		DAYS	Homework Club	Homework Club PLUS Enrichment
Kindergarten	12:30 - 3:30 pm	2	\$60.00	\$80.00
		3	\$75.00	\$95.00
		4	\$85.00	\$105.00
		5	\$95.00	\$115.00
Grades K-1	3:00 - 6:00 pm	2	\$60.00	\$80.00
		3	\$75.00	\$95.00
		4	\$85.00	\$105.00
		5	\$95.00	\$115.00
Grades 2-5	3:00 - 6:00 pm	2	\$60.00	\$75.00
		3	\$75.00	\$90.00
		4	\$85.00	\$100.00
		5	\$95.00	\$110.00
Grades 6-8	3:00 - 6:00 pm	2	\$65.00	\$80.00
		3	\$80.00	\$95.00
		4	\$90.00	\$105.00
		5	\$100.00	\$115.00
Grades 9-12	3:00 - 6:00 pm	2	\$70.00	-
		3	\$85.00	-
		4	\$95.00	-
		5	\$105.00	-

ONE-ON-ONE TUTORING

By appointment only

Pricing starts at \$25 per hour